

SANJAY MAHAJAN

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Address :- Gandhi Colony , Lalbagh , Burhanpur (M.P.)



CAREER OBJECTIVE

A quest to work in a professional organization, where I can contribute efficiently in the progress of an organization, by applying my knowledge and to achieve excellence in the area of work undertaken with honesty, commitment & dedication.

SIGNIFICANT QUALITIES

Public Speaking Skills
Child Counseling
Good Interpersonal Skills
Supervision

EDUCATIONAL PROFILE

	COURSE	UNIVERSITY	YEAR	PERCENTAGE
1.	MASTERS OF ART (ENGLISH)	Maulana AzadNational University	2015	58%
2.	MBA	Barkatullah Vishwavidyalaya Bhopal	2017	63.6%
3	B.Ed.	Devi Ahilya Vishwavidyalaya Indore	2019	70.91%
4	MSW (Master of Social Works)	S.H.U.A.T.S. Allahbad	2012	68%

PERSONAL DETAILS

- Father's name: Mr. Jaagannath Mahajan
- Mother's Name: Anusaya Mahajan
- Marital status; Married.
- Spouse Name Minakshi Mahajan

ACADEMIC ACHIEVEMENTS

- Participated in many debate competitions and seminars.
- Organised many academic and extra curricular activities during my school and college days.

NON-ACADEMIC ACHIEVEMENTS

- Captain of School Kabaddi team.
- Participated and won in class decoration competition.
- Organized and participated in Drama competition.

COMPUTER KNOWLEDGE

Having computer knowledge with Microsoft word , Microsoft Excel, Power Point Presentation. I can handle all school related activities related with computer.

WORK EXPERIENCE

Organization's Name :- SHRI DEOCHAND SAPKALE MEMORIAL SCHOOL, BURHANPUR, MADHYA PRADESH

Registered Office: CHINCHALA, KUNDI BHANDARA ROAD, BURHANPUR, Madhya Pradesh 450331

Duration of Operations: - Two Years

Designation: - TGT ENGLISH

Job Profile:-

- Preparing daily and long-term lesson plans according to curriculum guidelines.
- Teaching a full range of subject areas.
- Maintaining productive working habits and discipline in the classroom.
- Supervising students throughout the day, both in the classroom and outside during breaks.
- Attending staff meetings and training and development sessions.

Organization's Name :- MACRO VISION ACADEMY, BURHANPUR

Registered Office: BEHIND MAHILA POLYTECHNIC COLLEGE, BURHANPUR, Madhya Pradesh 450331

Duration of Operations: - One Year

Designation: - TGT English

Job Profile:-

- Assessing and evaluating students' educational progress and abilities.
- Setting and conducting testing.
- Discussing students' progress with parents and guardians, administrators and other professionals as necessary.
- Organising, attending and supervising school activities such as excursions, school concerts, camps and

sporting events.

Organization's Name :- ARWACHIN INDIA SCHOOL FOR HOLISTIC LEARNING, BURHANPUR, MADHYA PRADESH

Registered Office: 70/3 BADA BUJURG, LALBAGH ROAD BURHANPUR MADHYA PRADESH 450331

Designation :- TGT English.

Duration of Operations: - June 2017 – March 2020

Designation: - TGT English

Job Profile:-

- Assessing and evaluating students' educational progress and abilities.
- Setting and conducting testing.
- Discussing students' progress with parents and guardians, administrators and other professionals as necessary.
- Organising, attending and supervising school activities such as excursions, school concerts, camps and sporting events.
- Preparing daily and long-term lesson plans according to curriculum guidelines.
- Teaching a full range of subject areas.
- Maintaining productive working habits and discipline in the classroom.
- Supervising students throughout the day, both in the classroom and outside during breaks.
- Attending staff meetings and training and development sessions.

Organization's Name :- Seva Sadan Mahavidyalay, Burhanpur.

Registered Office: Seva Sadan College, Burhanpur, Madhya Pradesh. 450331

Designation :- Asst. Prof. of English.

Duration of Operations: - Dec.2021 – till now.

SKILLS

- School Management.
- Academic Invigilation.
- Academic Observation.
- Event Management.
- Teachers coordination.

DECLARATION

I hereby declare that all the facts & evidences given by me in the above are true, complete and correct to the best of my knowledge and belief.

DATE-

PLACE-Burhanpur

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